

资讯处商借表格 ICT Department Request Form

个人名字: Name:	
单位: Department:	
用途: Purpose:	
地点: Venue:	
电脑设备: Computer/IT equipment:	
申请日期: Application Date:	
使用日期与时间: Date and Time:	
备注: Remarks:	

(资讯处存)

商借 Requested by

批准 Approved By

教职员 Staff

资讯处主任 Head of ICT Department



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